

Payment Options:

If you submit your registration form before **September 30, 2009**, you may choose to make your payments in 3 installments. Your first payment must include 25% of the Total Amount Due (line 8) plus the full registration fee due. Upon receipt you will be sent an invoice showing the balance due and payment schedule.

For registrations received between **September 30, 2009** and **January 31, 2010**, you may choose to make payments in two payments. Fifty percent of the Total Amount Due (line 8) plus the full registration fee must be paid with your registration. Upon receipt you will be sent an invoice showing the balance due and payment schedule.

All registrations received after **February 1, 2010** must include full payment.

Persons who pay the full balance due before **September 30, 2009** will receive a 40% discount of the registration fee (\$10 pp).

Payments can be made by personal check, money order, or by credit card using PayPal. Please do not remit cash.

Checks and money orders should be made payable to: USS Manley (DD-940) Assn.

Schedule of Activities

Thursday - 6/24

- 11:00 - Reunion registration - hospitality room open with complimentary beverages and snacks
- 1:00 - Ship Store open
- 3:00 - Hotel room registration
- 6:00 - Opening ceremonies & memorial service, including dinner buffet with video presentation: "Gunsmith."

Friday - 6/25

- 7:30 - Welcome Aboard Buffet Breakfast
- 9:30 - Coach departs for City Tour
- 1:15 - Lunch at The Hofbrauhaus Newport

Saturday - 6/26

- 9:00 - Coach departs for tour of the National Air Force Museum
- 12:30 - Lunch at O Club - Wright-Patterson Air Force Base
- 2:00 - IMAX Theater presentation

Sunday - 6/27

- 8:00 - Local Church Services
- 9:00 - Golf at premier golf course to be announced
- 2:30 - Association business meeting - election of officers - Q&A
- 6:00 - Association Grand Banquet - Exciting entertainment

Monday - 6/28

- 8:30 - Farewell Breakfast
- 10:30 - Kentucky Colonel Reunion concludes



Be sure to include a photograph of yourself, preferably in uniform. The opening ceremonies will include a tribute to all those attending. Do not be left out! Include a photo! All photos will be returned to you!

Reunion questions should be directed to the reunion planner at 386-767-8068 or reunionplanner@ussmanleydd940.org

Volunteers are always needed to assist the reunion planner in the many reunion functions - ship's store sales; hospitality room oversight; raffle ticket sales; tour assistance; and much more. Volunteers must be willing to sacrifice a part of their reunion time and be committed to performing the tasks asked of them. Send e-mail to: reunionplanner@ussmanleydd940.org.

Development of group outings not detailed in this form is ongoing. As additional details are developed the online reunions pages will be updated. It is anticipated that all planning will be completed not later than July 1, 2009. Please do not attempt to make hotel room reservations before July 1, 2009. Reservations before that time cannot be accepted.

Attendees using lodging other than the Holiday Inn Cincinnati Airport will be assessed a one time user fee of \$40 pp to cover the cost of meeting and hospitality room space, setups, and janitorial service.

Attendees must be aware that hotel amenities extended to the Association during the reunion are based upon the number of paid rooms each night.

Refund Policy:

Registration Fees are not refundable. Cancellations received before **November 1, 2009** will receive a full refund of payments made for tours and functions. Cancellations received after **October 31, 2009** and before **March 1, 2010** will receive a refund equal to 50% of payments made on tours and functions. No refunds will be made for cancellations received after **February 28, 2010**. Any fees incurred by the Association for credit card payments on PayPal will NOT be refunded in any case.

HOLD HARMLESS AGREEMENT

I (We) desire to attend the USS Manley (DD-940) Association Reunion at the Holiday Inn Cincinnati Airport Hotel, Erlanger, KY June 24 - 28, 2010 and hereby indemnify and hold harmless the USS Manley (DD-940) Association, its officers and the reunion planners from any and all claims, actions, and judgments, including all costs of attorney fees that may be incurred by me resulting from any liability arising from accident, injury, theft, or damages to my self and/or my property.

Signature

Date

Signature

Date

**A signed registration form is required for all attendees including guests
Use additional forms if necessary**